



MEETING MINUTES OF THE HAWAII TECHNOLOGY DEVELOPMENT CORP (HTDC) BOARD OF DIRECTORS

February 9, 2023

**Foreign Trade Zone – Homer Maxey Conference Center
521 Ala Moana Blvd., Honolulu, HI 96813**

Member(s) Present

Craig Nakanishi, Chairperson (Mr. Nakanishi)
Vasilis Syrmos, Vice Chair (Mr. Syrmos)
(arrived @ 4:00 p.m.)
Edward Barnabas (Mr. Barnabas)
Sandra Fujiyama (Ms. Fujiyama)
Gregory Kim (Mr. Kim)
Vincent Kimura (Mr. Kimura)
Rick Volner Jr. (Mr. Volner Jr.)
Dane Wicker (Mr. Wicker)

Member(s) Absent

Bernice Kissinger (Ms. Kissinger)

Guest(s) Present

None

Staff Present

Len Higashi, Acting Executive Director (Mr. Higashi)
Ray Gomez, HTDC Controller (Mr. Gomez)
Paul Hsi, HI-CAP Program Manager (Mr. Hsi)
Wayne Layugan, MEP Program Manager
(Mr. Layugan)
Cindy Matsuki, MEP Project Engineer (Ms. Matsuki)
Stephanie Yuu-Sato, HTDC Fiscal & Contracts
Specialists (Ms. Yuu-Sato)

Counsel Present

Elise Amemiya, Deputy Attorney General
(Ms. Amemiya)

Members of the Public Present

None

1. Call to Order

Meeting started at 3:05 p.m.

2. Roll Call

Members Present: Chair, Mr. Barnabas, Ms. Fujiyama, Mr. Kim, Mr. Kimura, Mr. Volner Jr. and Mr. Wicker. Notes that Vice Chair Syrmos arrived at 4:00 p.m.

3. Approval of the January 12, 2023 Minutes

No comments or changes to the minutes.



No testimony received.

Chair calls for a motion.

Motion to approve the January 12, 2023 minutes made by Mr. Volner Jr. / Second by Ms. Fujiyama

Motion approved, 6 – 0

4. Manufacturing Assistance Program (MAP) Grant Awards

Mr. Higashi refers to the board packet containing the MAP award policy statement and advises that we have received applications for both the MAP and SBIR grants. The MAP grants have been managed the same way since 2016 and is what the SBIR process has been modeled after. Introduces Mr. Layugan to review the process.

Mr. Layugan summarizes the policy statement advising no presentations by the applicants only applications and supplemental documents. Applications that are complete and eligible are review by the committee for scoring, highest scores are then turned over to the board for grant approval.

Mr. Higashi notes that an internal database to survey awardees without impacting staff time according to board suggestions such as reporting metrics on jobs created pre award, post award, regional clusters is being worked on.

5. Legislative Updates

Mr. Higashi references the legislative updates that provides an overview of HTDC's role, the session calendar and the list of measures (legislation bills) that were assigned to HTDC. Bills are assigned to HTDC by DBEDT because they pertain to technology, manufacturing, economic development, or current projects. Not listed is Bill SB573 introduced yesterday (02/08/23) that removes the representative from the University of Hawaii from the HTDC Board of Directors. Introduced was SB1297/HB999 HTDC Omnibus bill to target areas of digital economy, trade activities and renewable energy.

6. Executive Director's Report

Chair recommends deferring the agenda item to the next board meeting.

Members concur.



7. Adjournment

Chair calls for a motion.

Motion to adjourn made by Mr. Wicker / Second by Mr. Kimura

Motion approved, Vote 8-0

Meeting adjourned at 4:58 p.m.

Respectfully submitted,

Stephanie Yuu-Sato
Board Secretary