



AGENDA

**NOTICE OF MEETING
HAWAII TECHNOLOGY DEVELOPMENT CORPORATION (HTDC)
BOARD OF DIRECTORS**

Date: **Wednesday 16 March 2022**
Time: 3:00p.m. – 5:00p.m.

Entrepreneurs Sandbox – Large Classroom
643 Ilalo Street
Honolulu, HI 96813
And by
Videoconference
<https://bit.ly/3CpBfol>
Meeting ID: 854 4350 8176
Passcode: 377640
Dial by your location:
+12532158782 US

The public can attend the meeting in person or via teleconference

AGENDA

1. Call to Order
2. Roll Call
3. Administration of Board of Directors Oath
4. Orientation
 - A. Board Member Introductions
 - B. Sunshine Law – Office of Information Practices (handout)
5. HTDC Update
 - A. HTDC Overview for New Board Members
 - B. Brief recap of activities since last board meeting in May 2020
 - a. <https://www.htdc.org/2021review/>
 - b. <https://www.htdc.org/2020-in-review/>
 - c. Summary of actions (handout)
 - C. Schedule of HTDC program briefings for the upcoming board meetings



6. Discussion and action regarding HTDC programs
 - A. Hawai'i SBIR Phase 1 awards (handout)
 - B. Memorandum of Agreement with Hawai'i Green Infrastructure Authority for the State Small Business Credit Initiative (SSBCI)
7. Legislative update
 - A. Legislative session update
8. HTDC Reports
 - A. Chair's Report
 - B. Executive Director's Report
 - C. Department of Business, Economic Development & Tourism (DBEDT) Report
 - D. University of Hawaii (UH) Report
9. Old Business
 - A. None
10. Adjournment

****An executive session may be called to deliberate or make a decision upon a matter that requires the consideration of information that must be kept confidential pursuant to a state or federal law, or a court order pursuant to Section 92-5(a) (8), HRS.**

****An executive session may be called to have a discussion or consideration of trade secrets or commercial or financial matters pursuant to Section 206M-21(b), HRS.**

**Written testimony from the public may be submitted by email to kanna@htdc.org
Or submitted by mail to:**

521 Ala Moana Blvd Ste 255 Honolulu, HI 96813

Testimony must be received at least 2 hours prior to the scheduled start time of the meeting to ensure proper distribution to the board members.

NOTE: MATERIALS FOR THIS AGENDA WILL BE AVAILABLE FOR REVIEW ON OUR WEBSITE ON AND AFTER March 10th, 2022.

The public meeting is accessible for individuals with disabilities. Auxiliary aids and services are available upon request by calling at Hawaii Technology Development Corporation office, Nicole Pfeffer at: (808) 539-3794. A request for an auxiliary aid or service should be made no later than FIVE working days prior to the public meeting. An individual or representative wishing to testify may notify any staff member of the Hawaii Technology Development Corporation (HTDC) prior to the meeting or, during the meeting itself, may inform HTDC staff of a desire to testify. Testimony must be related to an item that is on the agenda, and the testifier shall identify the agenda item to be addressed by the testimony.



INTERNET ACCESS:

To view the meeting and provide live oral testimony, please use the link at the top of the agenda. You will be asked to enter your name. The Board requests that you enter your full name, but you may use a pseudonym or other identifier if you wish to remain anonymous. You will also be asked for an email address. You may fill in this field with any entry in an email format, e.g., *****@***mail.com.

Your microphone will be automatically muted. When the Chairperson asks for public testimony, you may click the Raise Hand button found on your Zoom screen to indicate that you wish to testify about that agenda item. The IT Specialist will individually enable each testifier to unmute their microphone. When recognized by the Chairperson, please unmute your microphone before speaking, and mute your microphone after you finish speaking.

TELEPHONE ACCESS:

If you are unable to get internet access, you may get audio-only access by calling the Zoom Telephone Number listed at the top on the agenda.

Upon dialing the number, you will be prompted to enter the Meeting ID which is also listed at the top of the agenda. After entering the Meeting ID, you will be asked to either enter your panelist number or wait to be admitted into the meeting. You will not have a panelist number. Please wait until you are admitted into the meeting.

When the Chairperson asks for public testimony, you may indicate you want to testify by entering “#” and then “9” on your telephone’s keypad. After entering “#” and then “9”, a voice prompt will let you know that the host of the meeting has been notified. When recognized by the Chairperson, you may unmute yourself by pressing “#” and then “6” on your telephone. A voice prompt will let you know that you are unmuted. Once you are finished speaking, please enter “#” and then “6” again to mute yourself.

Instructions to attend State of Hawaii virtual board meetings via ZOOM may be found online at

<https://cca.hawaii.gov/pvl/files/2020/08/State-of-Hawaii-Virtual-Board-Attendee-Instructions.pdf> .

LOSS OF CONNECTIVITY:

In the event of a loss of internet connectivity, the meeting will be recessed for a period not to exceed thirty minutes to restore connectivity with all board members and the public at the in-person access location noted above. In the event audio connectivity is re-established within



thirty minutes without video connectivity, interested participants can access the meeting via the telephone number and Meeting ID number noted above.

In the further event that connectivity is unable to be restored within thirty minutes, the meeting will be automatically continued to a date and time to be posted on the HTDC website at www.htdc.org no later than close of business the next business day. New in-person, video/audio livestream, telephone, and web identification information will also be posted on the website no less than twenty-four hours prior to the continued meeting date. Alternatively, if a decision is made to terminate the meeting, the termination notice will be posted on the HTDC website.

The Board may go into Executive Session pursuant to exceptions provided under Section 92-5, Hawaii Revised Statutes (HRS), including to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities, pursuant to Section 92-5(4), HRS.

HTDC does not discriminate on the basis of race, color, sex, national origin, age, or disability, or any other class as protected under applicable federal or state law, in administration of its programs, or activities, and, the HTDC does not intimidate or retaliate against any individual or group because they have exercised their rights to participate in actions protected, or oppose action prohibited, by 40 C.F.R. Parts 5 and 7, or for the purpose of interfering with such rights.

If you believe that you have been discriminated against with respect to an HTDC program or activity, please contact Nicole Pfeffer at: (808) 539-3794.

To request language interpretation for this document, please contact: LEP Coordinator located at 1428 South King Street, Honolulu, HI 96813 (Phone: 808-973-9469 Email: hdoa.hr@hawaii.gov). Individuals may request oral interpretation services in order to request a written translation of this document.