



To: Hawai'i Technology Development Corporation Board of Directors
From: Len Higashi, HTDC Executive Director
Date: June 19, 2023
Subject: Management Advisory Committee (MAC)

SPECIFIC ACTION REQUESTED: Discussion and possible action.

Hawaii Technology Development Corporation (HTDC) will request approval of the Management Advisory Committee (MAC) for the First Responders Tech Campus (FRTC) project, consisting of five (5) members.

EFFECTIVE DATE: upon approval

BACKGROUND: HRS §206M-2 empowers the board to appoint a management advisory committee (MAC) for each economic zone and related project or projects governed by the board. It further states that the MAC shall consist of five members, drawn from fields related to the project.

The MAC is typically a group of senior executives, managers, and experts who provide guidance and advice to the project management team. The primary purpose of the MAC is to ensure that the FRTC project is on track, within budget, and meeting its objectives.

The MAC would meet periodically to review the FRTC project's progress, provide feedback on the performance, and help identify and address any issues or risks that may arise. Members of the MAC may also provide strategic input and advice on project direction, resource allocation, and other key decisions.

The MAC's role is generally advisory, meaning that HTDC retains ultimate responsibility for the FRTC project's success. However, the MAC's insights and recommendations can be invaluable in helping the project team make informed decisions and steer the project towards successful outcomes.

HTDC will identify the members consisting of key project stakeholders/subject matter professionals and will request board approval to form the FRTC MAC.

ACTION RECOMMENDED: Board discussion and possible approval.



To: Hawai'i Technology Development Corporation Board of Directors
From: Len Higashi, HTDC Executive Director
Date: June 23, 2023
Subject: Fiscal Year 2024 Hawaii Technology Development Corporation (HTDC)
Budget/Spending Plan

SPECIFIC ACTION REQUESTED: Approval of the FY24 HTDC Budget/Spending Plan

EFFECTIVE DATE: Beginning fiscal year 2024, July 1st, 2023.

BACKGROUND: Every biennium, the Legislature sets the budget for the State for the following two years. The budget is further amended in year two of the biennium. HB300 CD1 is currently awaiting the Governor's signature for effect for FY24 and FY25. Currently there are new funds that will be appropriated to HTDC which include:

- Four (4) new permanent positions - \$365,000
- Renewable Energy Technology, Microgrid, other related programs - \$2,000,000
- Strategic Development Programs - \$5,000,000

Furthermore, HB999 CD1 is also awaiting the Governor's signature. This bill provides the following funding:

- HSBIR Phase II matching grant program - \$2,000,000
- MAP grant program - \$2,000,000
- Accelerator program - \$2,000,000

Should these bills be signed into law in its current form, HTDC wishes to expend the funds as shown in the attached budget.

Board member, Sandra Fujiyama has reviewed the attached budget and recommends approval of said budget.

ACTION RECOMMENDED: Approve the HTDC FY24 budget as shown on attached budget.

HTDC General Funds Budget

Receipts	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	Notes
General Appropriation	1,088,390.00	1,258,111.00	1,234,902.00	1,624,444.00	
CB Adjustments	14,763.00		14,023.00		
Restrictions	(108,839.00)	(88,000.00)	(562,068.00)	-	
<i>Subtotal</i>	<i>994,314.00</i>	<i>1,170,111.00</i>	<i>686,857.00</i>	<i>1,624,444.00</i>	
Special Programs/Projects					
HSBIR Phase II Grant Program			1,500,000.00	2,000,000.00	
MAP Grant Program			1,000,000.00	2,000,000.00	
Accelerator Program			1,500,000.00	2,000,000.00	
HONR Grant			1,000,000.00		
Renwable Energy, Microgrid Programs				2,000,000.00	
Strategic Development Programs				5,000,000.00	
First Responders Tech Campus					
<i>Subtotal</i>	<i>-</i>	<i>-</i>	<i>5,000,000.00</i>	<i>13,000,000.00</i>	
<i>Total General Fund Receipts</i>	<i>994,314.00</i>	<i>1,170,111.00</i>	<i>5,686,857.00</i>	<i>14,624,444.00</i>	
Total Receipts	994,314.00	1,170,111.00	5,686,857.00	14,624,444.00	

Disbursements					
Payroll - General Funds	439,221.13	467,866.00	492,276.61	926,552.20	4 new positions
Vacant Position Savings less reversions	1,913.54	36,839.47			
<i>Subtotal</i>	<i>441,134.67</i>	<i>504,705.47</i>	<i>492,276.61</i>	<i>926,552.20</i>	
Special Programs/Projects					
HSBIR Phase II Grant Program			1,500,000.00	2,000,000.00	
MAP Grant Program			1,000,000.00	2,000,000.00	
Accelerator Program			1,500,000.00	2,000,000.00	
HONR Grant			437,453.94		
Renwable Energy, Microgrid Programs				2,000,000.00	
Strategic Development Programs				5,000,000.00	
First Responders Tech Campus					
<i>Subtotal</i>	<i>-</i>	<i>-</i>	<i>4,437,453.94</i>	<i>13,000,000.00</i>	
Operations					
Rent	63,760.04	46,431.69	43,660.80	43,660.80	
Property Management	62,521.87	42,216.48	61,465.95	65,000.00	
Insurance/Assessment	5,125.00	21,731.00	21,731.00	21,731.00	
Telephone/Internet	13,217.16	13,292.18	13,953.74	14,000.00	
Copy Machine	3,682.66	4,117.10	3,954.94	4,500.00	
Supplies/Software/Subscriptions/Dues	7,620.16	17,037.31	8,129.83	10,000.00	
Freight/Postage	290.47	674.27		500.00	
Printing/Advertising		423.40		500.00	
Training/Registration	1,000.00				
Misc	1,536.50	1,111.43	1,239.85	2,000.00	Protocol
<i>Subtotal</i>	<i>158,753.86</i>	<i>147,034.86</i>	<i>154,136.11</i>	<i>161,891.80</i>	
Programs					
HSBIR Phase I	362,000.00	498,000.00	519,931.00	520,000.00	
Sponsorship	20,000.00		5,000.00	3,000.00	
Events/Conference					
HTDC Contractors	10,000.00	6,630.53	64,738.22	7,000.00	
Marketing/PR					
Equipment	1,825.47	12,225.55	10,461.65	3,000.00	
Travel	600.00	1,514.59	2,859.47	3,000.00	
<i>Subtotal</i>	<i>394,425.47</i>	<i>518,370.67</i>	<i>602,990.34</i>	<i>536,000.00</i>	
Total Disbursements	994,314.00	1,170,111.00	5,686,857.00	14,624,444.00	



To: Hawai'i Technology Development Corporation Board of Directors
From: Len Higashi, HTDC Executive Director
Date: June 19, 2023
Subject: Executive Director's Report

SPECIFIC ACTION REQUESTED:

Information only. No action requested.

EXECUTIVE DIRECTOR UPDATE

PROGRAM UPDATES

A. Legislative Updates

The following bills have significant impact on HTDC:

1. HTDC Omnibus Bill (HB999, HD1, SD2, CD1) - \$2M Accelerator, \$2M MAP, \$2M SBIR, removes UH representative and replaces with board of regents of the University of Hawaii.
2. Digital Currency Bill (SB945 SD2, HD2, CD2) – deferred to DCIL
3. State Budget (HB300, HD1, SD1, CD1) – Appropriated Aerospace Coordinator Position, two Economic Development Specialists and one Economic Development Manager. \$50 million for the infrastructure improvement for regional economic development (line-item vetoed by the Governor) and \$4 million for Microgrid/Hydrogen project (line-item vetoed reduced to \$2 million) and \$5 million for strategic development activities.

B. First Responders Tech Campus (FRTC)

1. Covered under Agenda item 4 – Discussion and possible approval to form and appoint members to a First Responders Technology Campus and Cyber Security Data Center Advisory Committee

C. Entrepreneurs Sandbox

No updates

D. Sponsorships:

No updates

E. Hawai'i Small Business Capital Program (HI-CAP)

1. HATCH Accelerator FUND II closed on June 1, 2023 using a Side Car feature that holds HTDC's capital commitment for investing in companies located in Hawaii. The Fund has made a full capital call of the first \$1.7 million installment of HTDC's total \$5.0 million commitment (to be distributed over 3 years).
2. Blue Ventures Fund IV is fundraising on the back of HTDC's \$1.3 million capital commitment, with its 15th cohort starting in September to focus on Tourism Tech and Climate tech. Closing of the Fund is anticipated in August.

F. INNOVATE Hawai'i (IH) Program

1. Attending Hawaii on the Hill June 13-15, 2023 Washington, DC to assist and support local companies and provide the opportunity to visit and see how mainland manufacturers operate, understand global distribution and compare challenges of manufacturing on the east coast to manufacturing in Hawaii. Local manufacturers are able to connect with mainland buyers to sell product and showcase to federal stakeholders. IH will be assisting with recruiting Hawaii's defense and technology companies to exhibit at the Kamaaina Career Connect event to showcase high paying jobs in Information Technology and Department of Defense.

G. Hawaii Center for Advanced Transportation Technology (HCATT) Program

1. PEARL microgrid construction underway and on schedule. Final commissioning and testing scheduled for October 23rd.
2. Attending Department of Energy Hydrogen Annual Merit Review June 5 – 9, 2023 in Washington, DC. Meeting with staff of Congressman Case, Congresswoman Tokuda, and Senator Hirono. Briefing the Air Force for Installations and Energy on HCATT project status and next phases, National Guard Bureau Logistics and Civil Engineering on Pacific Energy Assurance and Renewables laboratory project, conducting project update with Air Force Research Laboratory and visiting at least two potential contractors with unique hydrogen energy technology at Wright Patterson Air Force Base, Dayton, OH.

H. Budget

1. Covered under agenda item 8 – Approval of Fiscal Year 2024 Spending Plan